

MUC WOMEN'S COLLEGE, PURBA BARDHAMAN
TEACHERS' COUNCIL, MUCWC
For the Session: 2022-23 (w.e.f. 21.9.2022)

SL NO	NAME OF THE COMMITTEE(S)	SUB-COMMITTEE(S)	CONVENER(S)/ JT. CONVENER(S)	ASSISTANT CONVENER(S)	MEMBER(S) (TS)	MEMBER (NTS)
1	ADMISSION (COLLEGE & HOSTEL)		MM(GEO) PD(LIB)	SR(CHEM) SBM(BOT)		
2	TIME TABLE & ATTENDANCE		IB(BOT) MDG (HIST)	SR(PHYSC) RS(SANS)	PKR(PHIL) SH(LIB) MP(BENG) OM(PHYSC)	
3	EXAMINATION	INTERNAL SEM I,III,V	BC(LIB)	OM(PHYSC) SD(POLSC)		
		INTERNAL SEM II, IV, VI	MM(ENG)	ERA(POLSC) SH(LIB)		
		UNIVERSITY EXAM SEM I,II	PKR			
		UNIVERSITY EXAM SEM III,	BC (LIB)			
		UNIVERSITY EXAM SEM IV	AR (MICRO B)			
		UNIVERSITY EXAM SEM V, VI	CD (BOT)			
		PG EXAM COORDINATOR	OS(ENG)			
		RESULT WITH MARKS CAPTURING COMMITTEE SEM I,II,III	KS(ECO)	OM(PHYSC) SD(POLSC)		
		RESULT WITH MARKS CAPTURING COMMITTEE SEM IV,V,VI	RS(SANS)	SUMON BANER.(PHIL)		
		EXTERNAL EXAMINATION	KS(ECO) (External Exam)			
		ADD ON COURSE	KCB (POLSC) (ADD-ON COURSE)			
4	BUILDING COMMITTEE & RESOURCE (FUND) GENERATION		AD(PHYSC) MM(GEO)			
5	PURCHASE		CD(BOT) SC (MICRO)	SR(CHEM)	SB(MATH) SB(ECO) RR(HIST) AR(MICRO)	
6	SERVICE BOOK		SC(MICRO) SM(ZOO)	MB(BOT)	RR(HIST)	
7	STOCK REGISTRER		BM(ZOO)	AKS(SANS)	RS(SANS)	

PKR

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21.9.22

8	ANNUAL BUDGET (FINNANCIAL) & INCOME TAX		IP(BURSAR)	SB(ECO) AB(ECO) APM(PHIL)	SUMON(PHIL) SR(CHEM)	
9	LIBRARY					
10	ENVIRONMENT & NATURAL RESOURCE MANAGEMENT		SH(LIB) CD(BOT)	PD(LIB),BC(LIB)		
11	RESEARCH & PUBLICATIONS		PSG(ENG)	SM(BOT) AR(MICRO) JD(ENG) SKG(PHYSC)	KMA (NUTRI) SM (BOT) SM(BOT) NR(ZOO) AKS (SANS)	
12	AWARNESS CELL (COMPETITIVE EXAM, CAREER COUNSELLING, PLACEMENT, ETC)		GB(CHEM) SC(ZOO)	KCB (POLSC) AB(MATH)		
13	SEMINAR COMMITTEE		JD(ENG) MAR(HIST)	IB(BOT) ERA(POLSC)		
14	MENTORING, GROOMING & SOFT SKILL		AC(ENG) JP(ENG)	MM(ENG) AKS(SANS)		
15	CANTEEN (STUDENT & STAFF)		MB(BOT) KMA(NUTR)	SH(LIB) AG(SANS)		
16	GAMES & SPORTS (STUDENT & STAFF)		SUMON B(PHIL) AB(MATH) PC(GEO)	ERA(POLSC) AG(SANS) IB(BOT) AB(POLSC) RB(BENG)	DK (PHYS.Ed.) APM(PHIL) KH(CHEM) KD(CHEM)	
17	CULTURE					
18	CELL FOR WOMEN EMPOWERMENT					
19	ICC	ANTI-RAGGING SQUAD	AB(POLSC) RB(BENG) IB(BOT)	OS(ENG) HL(ECO)	MDG(HIST) BC(LIB)	
		PREVENTION OF SEXUAL HARRASEMENT	SM(BENG) AB(ECO)	MDG BC	SM (BENG) B _C (LIB)	SH, KR
20	ICT & WEBSITE MANAGEMENT				MC, DR, AM, RR(TCS),MP, MM, SB	
21	WALL MAGAZINE & COLLEGE MAGAZINE		MM(GEO) PC(BOT)	CD(BOT) SR(CHEM)	AD (PHYS) AC (ENG)	
22	UGC RELATED ACTIVITIES COMMITTEE & HEALTH SCHEME(WBHS)		AKS(SANS) JP(ENG)	BB(SANS) MP(BENG)	MM (ENG), AC (ENG)	
23	DATA COLLECTION & PRESERVATION		HL(ECO) SM(BOT)	OS(ENG) SC(ZOO)	MDG (HIST)	
24	STUDENT WELFARE COMMITTEE		KMA(NUTR) PC(BOT) MB(BOT)	SMB(BOT) SOMA(PHIL) JP(ENG)	RGM (MASS.COM) SB(ECO)	SH, SD

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			PD(LIB)	MP(BENG) AG(SANS)	MC(HIST) MDG(HIST) KMA(NUTR)	
25	PF		IP(CHEM)	KH(CHEM) AB(ECON)	SB(MATH) SAS(MATH) SD(MATH)	KCG, SD, Sk. Laltu
26	POST CREATION, PENSION & BCW		PSG(ENG) SM (zoo)	HL(ECON) AR(MICRO)		PCM, KCG
27	ACADEMIC AUDIT COMMITTEE		KMA(NUTR) NR(ZOO)	SD(POLSC) MM(ENG)		SH
28	LAB COMMITTEE		BM(ZOO)	BS(PHYSC) SM (BOT)	ALL HOD (SCIENCE & GEO)	
29	ALUMNI CELL		OM(PHYSC) AR(MICR)	MM(ENG) SB(MATH)	MB(BOT) PD(LIB)	
30	STUDENTS COUNSELLING (PSYCHOLOGICAL, ACADEMIC & SOCIAL)		MC(HIST) AC(ENG)	SM(BENG) BS(PHYSC)		
31	CAS and Promotion (TS & NTS)		SM	BS (PHYSC)		
32	NSS**	PROGRAMME OFFICER(S)	MM(ENG)-UNIT-1 SMB(BOT)-UNIT-2			
33	NCC**		SOMA B(PHIL)			
34	AISHE & NIRF**		AD(PHYSC)	KMA(NUTR)		
35	STUDENTS CREDIT CARD & UCCHASIKSHA PORTAL**		PC(BOT)	RR(HIST)		

**These are not Committees

- For the sake of transparency and betterment of activities, members may be included /changed anew with discussion between the conveners of respective committees and the Principal.
- Every Committee must submit Work progress report on Quarterly basis (starting from July of every academic year) to IQAC Coordinator and College Authority. Annual report too, must be submitted in regular basis.
- All these committees, after necessary changes and rectification, stand approved by GB (Vide, item no. 317,(A), meeting date, 21.09.2022)

Rajeswar Roy
DR RAJESWAR ROY
SECRETARY
TEACHERS' COUNCIL
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Swarnendu Mondal
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MUC WOMEN'S COLLEGE

Principal
M. U. C. Women's College,
Purba Bardhaman

21.09.2022